

Here's a brief, easy to understand, snapshot of the funding process at Forbes AAC.

The Funding Process

1
Funding Packet arrives

The Speech Language Pathologist (SLP) sends in a Funding packet, which contains all the necessary documentation to start the funding process and is received by the *intake specialist*.

2
Funding Packet is Reviewed

After a thorough review, the *intake specialist* confirms documents are completed and signed. If everything is correct, an email will be sent out to the SLP that the funding packet is complete and ready to proceed. If Forbes AAC **does not** have all the documentation, an email will be sent to the SLP to let them know what documents are needed.

3
Review by state and prior authorization

The funding packet is then sent to the *funding specialist*. The funding specialist will review the packet to make sure that it meets the criteria to start the '**prior auth process**'. This process can take 30-45 days. If there is a secondary insurance, it will require the allotted amount of time. When we receive the prior auth **approval**, we will move onto the next step. **Please note:**

Clients who have **Medicaid** or **Medicare** insurance only once we receive the prior auth approval the equipment will be put to order.

OR For private insurance and or a managed Medicaid - we have to wait for the prior auth approval. Once approved, we submit a claim. When we receive a payment or a Denial Explanation of Benefits, the equipment will become an order.

4
When Forbes AAC receives payment

Once we receive a payment, an order will be created for the device to be manufactured and sent to the production team. When completed and double checked, it will move to the shipping department.

5
The equipment ships!

Forbes AAC will notify the family, the SLP and the ATS, it is ready to ship. The family is called by our shipping department to confirm the address and make sure that someone will be home to sign for the equipment. It is then packed and shipped via UPS.



For questions and want to learn more about Forbes AAC's funding process go to forbesaac.com/funding or funding@forbesaac.com

Forbes AAC
181 Illinois Ave. South
Mansfield, OH 44905
phone 419.589.7688
fax 419.589.5146



forbesaac.com